

The University of Texas at San Antonio

Job Description

Job Title: Technology Licensing Associate
Code: 19157
Salary Grade: 64
FLSA Status: Exempt
Department/Division: VP Research
Reports To: Director Intellectual Property Management and Licensing

Summary

- Function: To provide for the intake, review, management, and licensing of intellectual property created at UTSA.
- Scope: Responsible for serving as business development lead by providing technology commercialization education programs for faculty, and working closely with industrial counterparts, faculty, and patent attorneys for development, licensing, and commercialization of new technologies created at UTSA.

Duties

- Typical:
 1. Conducts background research, including patentability and marketing studies, evaluates the benefits of new technologies.
 2. Identifies potential commercialization partners, from management teams for start-ups, to multinational corporations.
 3. Leads licensing negotiations of complex agreements to completion, fosters existing licensee relationships, and monitors compliance.
 4. Establishes and maintains strong relationships with internal and external contacts, including researchers, current and prospective licensees, and early-stage investors.
 5. Implements internal and external communication and outreach programs for education of faculty, promotion of new technologies, and to support the institutional strategic goals.
 6. Participates in regular updates of tech transfer and marketing databases and core office functions related to intake, review, reporting, management, and licensing, such as obtaining waivers of government rights to inventions.
 7. Performs other duties as assigned.
- Periodic:

1. N/A

Education

Required	Preferred
Master's degree in science, engineering, and/or business.	PhD in related field and/or MBA in conjunction with science degree.

Other Requirements

Required	Preferred
Outstanding oral and written communication skills. Strong interpersonal skills.	Experience in managing and negotiating engineering, biomedical and health related intellectual property.
Ability to work on multiple assignments simultaneously.	Experience leading and managing technology transfer staff and interns.
Self starter with strong intellectual curiosity and strategic thinking.	Experience in the UT System.
Criminal Background Check (CBC).	

Experience

Required	Preferred
Three years experience in research, intellectual property assessment, protection and licensing. Strong background in science or engineering.	Five or more years experience in intellectual property management and commercialization.

Equipment

Required	Preferred
PC and standard office equipment.	N/A

Working Conditions

Usual	Special
Normal office environment.	N/A

Supervision

Received	Given
Reports to Director Intellectual Property Management and Licensing.	May provide guidance to assigned staff.

Accuracy

Proficiency in all phases of the duties performed.

Security Sensitive

Specific job requirements or physical location of some positions allocated to this classification may render the position security sensitive, and thereby subject to the provisions of section 51.215 Texas Education Code.

Internal Control

Within the scope of position duties, responsible for seeing that operations are effective and efficient, assets are safeguarded, reliable financial data is maintained, and applicable laws, regulations, policies, and procedures are complied with.