

The University of Texas at San Antonio - Draft

Job Description

Job Title: Maintenance Worker III/Welder
Code: 15285
Salary Grade: 57
FLSA Status: Non-Exempt
Department/Division: Facilities Services
Reports To: Job available in different sections, reports to different departmental leaders

Summary

- Function: To provide journeyman level skills in the area of welding, plumbing, electrical maintenance/repair, carpentry, or painting.
- Scope: Responsible for journeyman level maintenance and repair work of welding, plumbing, painting, electrical, carpentry, air conditioning, and refrigeration.

Duties

- Typical:
 1. To provide journeyman level skills in the performance of a variety of maintenance tasks to include welding with steel piping, aluminum, stainless steel, gas piping, chill water lines, steam lines and structural steel and other materials for installation, repair or fabrication; installing, maintaining and repairing electrical motors and switches, circuit breakers, outlets, fixtures, fittings and accessories; installation and repair of plumbing in new construction or remodeling; stains and refinishes furniture, and performs other general carpentry work connected with remodeling and construction; prepares surfaces prior to applying any variety of coverings; taping, floating sheetrock joints, and other conditioning work in connection with new construction or remodeling.
 2. Inspects completed work for conformance to all specifications and regulations; maintains daily records of work performed; cross-trains with various shops; and reports need for specific repairs to supervisors.
 3. May provide guidance and training to maintenance worker I's and II's.
 4. Performs other duties as assigned.
- Periodic:
 1. Submits reports on status and costs of maintenance projects.
 2. May act as night maintenance person.

Education

Required	Preferred
High school graduation or GED. Journeyman license or certification in Welding.	

Other Requirements

Required	Preferred
Must be able to lift, pull, or push 50 pounds.	Knowledge of HVAC pumps, steam generators, and steam system vacuum pumps. Good communication skills.
Basic knowledge of safety procedures.	
Current Texas Driver's license and an approved drivers rating from the UTSA police department.	
Criminal Background Check (CBC).	

Experience

Required	Preferred
Five years of skilled/journeyman level experience in welding, building and utilities maintenance.	Over five years as a skilled/journeyman in Welding.

Equipment

Required	Preferred
Knowledge of the use of equipment of the welding, building and mechanical trades.	N/A
Use of welding equipment to include mig welder, tig welder, SMAW/arc welder, oxy/acetylene welding, use of plasma cutter and hydraulic press (shears).	

Working Conditions

Usual	Special
Some exposure to weather and/or physical hazards.	Mechanical, electrical or other craft hazards.

Supervision

Received	Given
General supervision from superintendent of construction and maintenance.	Supervision over subordinates.

Accuracy

Accuracy in the use of tools and equipment, thoroughness in the application of safety principles.

Security Sensitive

Specific job requirements or physical location of some positions allocated to this classification may render the position security sensitive, and thereby subject to the provisions of section 51.215 Texas Education Code.

Internal Control

Within the scope of position duties, responsible for seeing that operations are effective and efficient, assets are safeguarded, reliable financial data is maintained, and applicable laws, regulations, policies, and procedures are complied with.