

# The University of Texas at San Antonio

## *Job Description*

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Job Title: Senior Animal Technician  
Code: 14453  
Salary Grade: 56  
FLSA Status: Non-Exempt  
Department/Division: Laboratory Animal Resources Center (LARC)  
Reports To: Animal Resource Supervisor III

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## *Summary*

- **Function:** To effectively assist in management of facility operations by providing guidance to Animal Technicians and Attendants in the care of laboratory animals, sanitation of facilities and by performing advanced technical work within an animal resource facility.
- **Scope:** To provide advanced technical support and assistance in the performance of laboratory animal operations and procedures. Responsible for achieving, maintaining and ensuring the highest quality of animal care.

## *Duties*

- **Typical:**
  1. Responsible for room census reports. Monthly, evaluate report completion and ensures new logs are accurate and available before the beginning of each month.
  2. Act as team leader during special projects.
  3. In the absence of the area supervisor, will provide coverage and assume overall responsibility of the facility and workflow.
  4. Assists and develop departmental planning goals and objectives.
  5. Coordinates the activities of subordinates.
  6. Perform facility and room checks as part of daily rounds.
  7. Communicate subordinates' areas of improvement & address them accordingly.
  8. Performs rounds to observe and check the physical health and well-being of laboratory animals and the heating, cooling and lighting systems for the facility; reports problems and/or malfunctions to appropriate party. Follows up to ensure completion of Facility work orders.
  9. Administers commonly used and easily administered treatments or medications as directed by veterinary staff.
  10. Perform tasks of Animal Attendant and Animal Technician as needed.

- Periodic:
  1. Conduct inventories.
  2. Conducts and/or assists in routine maintenance of equipment.

***Education***

<b>Required</b>	<b>Preferred</b>
High school graduate or GED.	College level courses in biological sciences.

***Other Requirements***

<b>Required</b>	<b>Preferred</b>
Laboratory Animal Technician (LAT) certification by the American Association of Laboratory Animal Science, or the ability to obtain certification within 18 months of hire.	N/A
Valid Driver's License, or the ability to obtain within 6 months of hire.	
Criminal Background Check (CBC).	

***Experience***

<b>Required</b>	<b>Preferred</b>
Five years increasingly responsible experience in the laboratory animal field.	N/A

***Equipment***

<b>Required</b>	<b>Possible</b>
Operation of cage and rack washers, tunnel-type cage washers, conventional and pass-through autoclaves and other allied equipment.	N/A

***Working Conditions***

<b>Usual</b>	<b>Special</b>
Possibility of animal bites or scratches.	Occasional weekend and holiday duties on a rotational basis.

***Supervision***

<b>Received</b>	<b>Given</b>
Direct supervision by designated supervisory personnel.	Direct guidance of Animal Technicians and Animal Attendants.

***Accuracy***

Must be precise in calculations for formulas and dosages. Must perform duties with a high level of skill and accuracy.
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*Security Sensitive*

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*Internal Control*

<p>This position requires that the incumbent be responsible for the execution of an effective system of internal controls which provides reasonable assurance that operations are effective and efficient, assets are safeguarded, financial information is reliable, and applicable laws, regulations, policies, and procedures are followed.</p>
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