

The University of Texas at San Antonio

Job Description

Job Title: Pharmacist
Code: 11414
Salary Grade: 61
FLSA Status: Exempt
Department/Division: Health
Reports To: Director, Health Services

Summary

- **Function:** To provide professional skills overseeing the activities of a Pharmacy for the Student Health Services Clinic.
- **Scope:** Responsible for overseeing the purchasing and distribution of a variety of drugs, medicines, and other pharmaceutical preparations in accordance with state and federal law.

Duties

- **Typical:**
 1. Provides drug information to physicians, nurses, and other personnel.
 2. Oversees the inventory of medicines/devices and appropriate supplies.
 3. Provides on-call services for the clinic.
 4. Maintains records of all transactions and reports as required by law.
 5. Performs other duties as assigned.
- **Periodic:**
 1. Serves as a therapeutic consultant for the medical staff.

Education

Required	Preferred
Bachelor's Degree from an accredited school of Pharmacy.	N/A

Other Requirements

Required	Preferred
Licensed and registered by the State of Texas Board of Pharmacy.	N/A
Criminal Background Check (CBC).	

Experience

Required	Preferred
One year of experience as a registered pharmacist.	N/A

Equipment

Required	Preferred
Personal computer and standard office equipment.	N/A

Working Conditions

Usual	Special
Normal pharmacy conditions.	N/A

Supervision

Received	Given
General from administrator.	None.

Accuracy

Exacting proficiency in all phases of the duties performed.

Security Sensitive

Specific job requirements or physical location of some positions allocated to this classification may render the position security sensitive, and thereby subject to the provisions of section 51.215 Texas Education Code.

Internal Control

Within the scope of position duties, responsible for seeing that operations are effective and efficient, assets are safeguarded, reliable financial data is maintained, and applicable laws, regulations, policies, and procedures are complied with.
